

CITIZENS FIRST THROUGH SERVICE EXCELLENCE

*We have an exciting Full Time Non-Unionized opportunity in the **Development Engineering Department** for an experienced and motivated individual.*

**Manager, Development Inspection & Grading
(FILE #J0426-0372)**

As one of Southern Ontario's fastest growing cities, with its mix of urban and rural areas, Vaughan is an in-demand place to live and work. Vaughan is considered one of Canada's most family friendly cities with a dynamic and diverse population of over 300,000. With one of the top performing economies, a growing tourism industry and an enviable portfolio of recreational and cultural venues, this is the place where you want to be.

Responsible for:

Responsible for supervising the municipal services inspection, assumption and permitting functions for development projects including the daily operation of the Development Inspection and Lot Grading Division of the Development Engineering Department and assigned staff. Responds to inquiries from Council, the public, corporate departments and staff in a timely manner. Liaises with external agencies, developers, contractors and City staff on engineering issues at various stages of construction. Administers annual Divisional Operating Budget.

Qualifications and experience:

- Community College diploma in Civil Engineering Technology.
- Eligibility for or full membership in the Ontario Association of Certified Engineering Technologists and Technician as a certified Engineering Technologist with a C.E.T. designation.
- Minimum of seven (7) years' proven, progressive and more responsible municipal services engineering inspection, municipal contract administration, and municipal infrastructure assumption experience. A minimum of three (3) years' supervisory experience or suitable equivalent, preferably in a municipal/unionized environment.
- "Competent " by having completed a course on Confined Space Entry by a recognized training organization such as the Construction Safety Association, Municipal Health & Safety Association or suitable equivalent.
- Certified in Emergency First Aid and CPR.
- Exceptional organizational, interpersonal, oral and written communications skills. Ability to deal courteously and effectively with the Public, Staff, Members of Council, Consultants, Contractors and Utilities.
- Valid Ontario Class "G" driver's license in good standing.
- Possess a working knowledge of Ontario's Ministry of Transportation (MTO) and Ontario Traffic Manual traffic control practices (OTM, MUTCD) and other municipal policies/procedures for good construction practice.
- Successful completion of suitable road, sewer, watermain, etc. inspection and/or contract administration courses offered by the MTO, MOE, OGRA or other Industry Association or registered training institutions.
- Proficient in Microsoft Office Suite, including Word, Excel, and Outlook, along with general computer and email applications.

OR

- University Degree in Civil Engineering.
- Eligibility for or full membership in the Professional Engineers Association of Ontario as a professional engineer with P.Eng, designation.
- Minimum of five (5) years proven, progressive and more responsible municipal services engineering inspection, municipal contract administration, and municipal infrastructure assumption experience. A minimum of three (3) years' supervisory experience or suitable equivalent, preferably in a municipal/unionized environment.

- "Competent " by having completed a course on Confined Space Entry by a recognized training organization such as the Construction Safety Association, Municipal Health & Safety Association or suitable equivalent.
- Certified in Emergency First Aid and CPR.
- Exceptional organizational, interpersonal, oral and written communications skills. Ability to deal courteously and effectively with the Public, Staff, Members of Council, Consultants, Contractors and Utilities.
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- Proficient in Microsoft Office Suite, including Word, Excel, and Outlook, along with general computer and email applications.

In addition to offering a competitive compensation package, we have a strong focus on health and wellness, including fitness facilities and family-focused benefits.

If you are an energetic person who is interested in bringing your knowledge and passion to the City of Vaughan, please apply on or before Tuesday June 9th at: [City of Vaughan - Manager, Development Inspection & Grading](#)

Please note that only candidates selected for interviews will be contacted.

The City of Vaughan is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The City of Vaughan is also committed to providing accommodations for people with disabilities. If you require an accommodation, we will work with you to meet your needs.